

# MARYAM JAMAL SENIOR SECONDARY SCHOOL OF ARTS, HOJAI

## SEXUAL HARASSMENT CELL

<b>Chairperson</b>	Ms Rabiya Begum (Principal I/c)
<b>Convener</b>	Ms Rubina Begum (Academic Co-ordinator)
<b>Coordinator</b>	Ms Marjina Begum (Faculty of Economics)
<b>Members</b>	1. Ms A J Mafiha Khatun (Faculty of Sociology) 2. Ms Payal Roy (Faculty of English) 3. Ms Priyanka Deka Science) 4. Mrs Narshida Parveen (Faculty of English)

### Objectives

1. To create awareness among the students and staff about sexual harassment
2. To provide a safe environment for both students and faculties
3. To provide a support system for the students to express their grievances
4. To provide a fair, impartial, and confidential mechanism for resolving complaints of sexual harassment.
5. To promote a culture of mutual respect, equality, and dignity.

### Procedure for Disposal of Issues Pertaining to Sexual Harrasment

- Receiving the complaints in writing by convener of the committee
- Conducting discussion in private with the victim
- Counselling the victim to overcome mental trauma.

- Examining the complaint in detail based on the statement procured from the victim and other available material evidence.
- Recommending the Principal to initiate punitive and disciplinary actions against the culprit.

**Actions:**

Any student found guilty of harassment or other inappropriate actions or response will be liable to one or all of the following punishments:

- Suspension from the school or hostel or both as the case may be
- Dismissal and compulsory Transfer Certificate.
- In the case of staff who are involved in the matter, the Management will take appropriate action as per rules.
- Initiating action as per the set rules and regulations

NB: The Cell deals with issues relating to sexual harassment in the school campus. It is applicable to all students, staff and faculty.

Principal